

REVISED
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MEMORANDUM FOR:

SUBJECT: Information for Personnel Overseas Having the Logistics Career Designation.

1. In order to administer the Career Service Program, Career Service Boards have been established for different specialized fields of activity. Each Board advises the Agency officer who is primarily responsible for assigning and developing the employees who have the career designation of that Board.

2. You have been given a career designation which indicates that the Chief of Logistics and his Career Service Board will be primarily responsible for planning and monitoring your career development. At present, this Board is actively engaged in preparing assignment and promotion records, specific rotation plans, recommendations for the training of individuals, and other plans for developing logistics personnel to meet present and anticipated personnel needs of the Agency. This Board is composed of key officers from the several components of the Logistics Office. The Board advises the Chief of Logistics on all matters related to the career development of logistics personnel regardless of the organizational unit or geographic location to which they may be assigned.

3. The career designation of an employee represents a mutual agreement between the employee and the Agency officer responsible for his career development. If, for any reason, you wish to change your present designation, you may do so by initiating correspondence which states your request and which presents your career interests and your qualifications. Such a request will be given careful consideration by the different Career Service Boards involved.

4. Since you are now overseas, you are the subject of special consideration by the Logistics Career Service Board. Under present plans, a number of months before you are scheduled to return the Board will direct a concentrated effort to select, as your next assignment, a position which makes maximum use of your experience

and qualifications, and which will also promote your career development. In recognition of your field service, you will be given preferential consideration when your next assignment is being determined, and if at all possible, you will be notified of this assignment prior to your return. While the personnel needs of the Agency are of paramount importance, your own wishes and career objectives will always be major factors in determining your future assignments and training.

JAMES A. GARRISON
Chief of Logistics